

Use of Drones at Arqiva Sites Policy

Arqiva provides innovative and secure communications and broadcast technology to connect people for an enriched and safer life. We're shaping the future of broadcast and unlocking the potential of the Internet of Things. Our Customers include major UK and international broadcasters, the independent radio groups, retail, leisure, energy and water companies.

Our Vision is to be central to every vital connection every day and support our Values of being Ingenious, Straightforward and Collaborative.

The use of drones, both for private and commercial use has increased significantly over the last few years and there is now increasing demand for their use in surveying Arqiva locations.

This presents several concerns related to the unrestricted use of drones on our sites and the potential damage to property and transmitters. It also raises issues around the potential for privacy and data protection breaches.

Arqiva has strict rules around allowing drones to overfly Arqiva sites without written permission and this policy sets out the framework for the authorisation and tracking of their use for surveying Arqiva sites.

This policy will be reviewed annually to ensure compliance with ISO18001, ISO27001 & ISO45001 and all internal standards.

SHE will review and approve all request for drone-based surveys on Arqiva sites based on the person/organisation requesting the survey, providing the following information and documentation:

- Details regarding the purpose of the survey and how the data obtained will be used
- Evidence that the company or individual conducting the aerial survey holds the relevant Civil Aviation Authority (CAA) licence to operate drones in a commercial environment
- Provision of all relevant insurance documentation
- Evidence of pilot competence
- Statement of work relating to the use of the drone whilst on site
- Evidence that any potential technical risks (e.g. Radio Frequency interference) will not result in loss of control of the drone, at any time during the survey
- Provision of the video footage to SHE following the completion of the survey

This policy will be made available to all Arqiva employees and stakeholders upon request.

Electronically Signed

Name Sally Ford

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